

# Tax File Number Notification



## Before you start

This form should be completed if you wish to quote your tax file number (TFN) to ESSSuper. Prior to submitting the form, please ensure that you have read the information about providing your TFN. If you would like further information please call our Member Service Centre or for detailed tax information please contact the Australian Taxation Office.

Please complete this form in pen using CAPITAL letters and mark with an [X] where applicable.

## Section 1

### Your personal details

Member/Pension no.

Title  Mr  Mrs  Ms  Miss  Other (please specify)

Surname

Given names

Date of birth  /  /

Postal address

Suburb

State  Postcode

Mark with an [X] if your postal and residential address are the same. If your residential address is different, please specify below.

Residential address


Suburb

State  Postcode

Telephone (business hours) (  )  (after hours) (  )

Telephone (mobile)

Email address

 By providing your email address you are authorising ESSSuper to send communications to that address. This authorisation will apply until it is revoked by you.

## Section 2

## Your Tax File Number

ESSSuper is authorised by tax laws, the *Superannuation Industry (Supervision) Act 1993* (Commonwealth) and the *Privacy and Data Protection Act 2014*, to request members' Tax File Numbers (TFNs) when joining the Fund. Please read the information provided below before providing your TFN:

- If you provide your TFN to us, we will use it only for legal purposes. This includes finding or identifying your superannuation benefits where other information is insufficient, calculating tax on any eligible termination payment you may be entitled to, and providing information to the Commissioner of Taxation (among other things to enable the Commissioner of Taxation to assess any surcharge payable on superannuation contributions made by or for you). These purposes may change in future.
- We may provide it to the trustee of another superannuation fund or to a Retirement Savings Account (RSA) provider where that RSA provider or trustee is to receive your transferred benefits in the future. We won't pass your TFN to such a trustee or RSA provider if you tell us in writing that you don't want us to do that. Otherwise your TFN will be treated as confidential. It is not an offence if you choose not to quote your TFN. But if you don't tell us your TFN, either now or later, you may pay more tax on your benefits than you have to AND surcharge (which may not have been payable if you had provided your TFN) may be payable on contributions made by or for you. In some circumstances the surcharge may be reclaimed through the Australian Taxation Office. It may also be more difficult to locate or amalgamate your superannuation benefits in the future to pay you any benefits you are entitled to. These consequences may change in future.

Tax File Number






















## Section 3

## Declaration and signature

I acknowledge and agree that:

- I have read and accept the statements relating to privacy (and in particular to the collection, use and disclosure of personal information by ESSSuper) appearing in the ESSSuper privacy statement available from the ESSSuper website [www.esssuper.com.au](http://www.esssuper.com.au)
- I fully understand and accept the implications of the election I have made on this form and I declare that the information provided on this application is true and correct.

Signature

Date






















## Please forward this completed form to

ESSSuper GPO Box 1974, Melbourne Vic 3001

T 1300 650 161 | F 1300 766 757 | [www.esssuper.com.au](http://www.esssuper.com.au)

At ESSSuper, we treat the privacy and confidentiality of our members' personal information seriously. We are committed to complying with the guidelines of the *Privacy and Data Protection Act 2014* and the *Health Records Act 2001 (Vic)*. To obtain a copy of ESSSuper's privacy policy go to our website at [www.esssuper.com.au](http://www.esssuper.com.au)